

Confirmation of Participation: Cooking Classes

_____ School confirms that we have received an Induction to the School Breakfast Clubs Cooking Classes program in person or over the phone from Foodbank Victoria on _____ [date].

The induction provided us with relevant, and accurate information about how the program will be delivered by Foodbank Victoria, including:

- Information on the operational hours and the schedule for each session (4 sessions in total).
- Understanding the roles and responsibilities of the school and Foodbank Victoria.
- Confirmation of contact details for the Foodbank’s Program Coordinator/Facilitator.

The Induction was attended by the following authorized school representative:

Full name: _____ Position: _____

The school confirms that, based on the information provided during the Induction, we would like to participate in the Cooking Classes program.

Foodbank Victoria will provide a Cooking Classes Toolkit to your school.

The school understands that following the Department of Education and Training policies and guidelines, the program will operate in accordance with the Toolkit, and agrees to implement the program at the school in line with the ‘School Roles & Responsibilities’ section of the Toolkit.

Foodbank Victoria has provided contact details (refer to 3.0 in Toolkit), that the school can get in touch with, if there are any issues with the provision of services and agrees to contact Foodbank Victoria if there are any concerns or questions relating to the program.

To support the program, the school agrees to participate in monitoring and evaluation processes. This information may be collected through online surveys, phone or face-to-face interviews and will include research on the benefits of the program.

School Representative:

Date: _____

Signature: _____