

SCHOOL BREAKFAST CLUBS PROGRAM



To make sure you don't miss important emails from us, please take a moment to add our email address or domain to your Safe Senders list. This helps ensure our messages are delivered directly to your inbox.

1 Add Us to Safe Senders

Add our email address or domain to your Safe Senders list to ensure emails go straight to your inbox.

and

2 Check Your Junk/Spam Folder

1. If our email appears in Junk/Spam, mark it as "Not Junk"
2. Save the sender to your Contacts

Even if you haven't received an email, you can still add the sender/domain via Safe Senders settings!

⚙️ How to Mark a Sender as Safe



Outlook



Windows (Desktop)

- Right-click the email
- Select **Junk/Block** → **Never Block Sender** (or "Never Block Sender's Domain")
 - Or:
- Go to **Home** → **Junk/Block** → **Junk Email Options** → **Safe Senders** → **Add domain**



Mac (Desktop)

- **Tools** → **Junk Email Preferences** → **Safe Senders** → **Add email address to Safe Senders**



Outlook Web

- Click **Settings** (⚙️) → **Mail** → **Junk Email**
- Add sender/domain under **Safe Senders and Domains**
- Click **OK/Save**
- Remove from Blocked Senders if listed

SBCP email address:

schoolbreakfastclub@e.foodbankvictoria.org.au



Still Having Issues?
If emails are still not coming through, please contact your IT team and ask them to allow our domain.